

1 August 1979

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM :
DCI Administrative Officer

SUBJECT : NSC Coordination Staff

STAT

1. My recommendation for handling the slotting for the NSC Coordination Staff is as follows:

a. currently occupies an "E" Career Service slot. The three remaining slots currently occupied by two NFAC officers, GS-14 and 13, and one NFAC secretary, GS-09 are NFAC slots. These three positions would best be transferred to the O/DCI and should retain their NFAC Career Service designator. This would allow periodic rotation of NFAC careerists for tours of duty of 2-3 year duration.

b. Assuming you go along with the above idea, we will plan to arrange the transfer of the three NFAC slots and functionally organize them under the Executive Secretariat. The timing of this transfer will become effective 1 September 1979.

2. Your signature below on the approval line will be the authority to effect the transfer of these positions.

STAT

APPROVED: _____
Deputy Director of Central Intelligence

DATE: _____

ROUTING AND TRANSMITTAL SLIP		Date
		29 FEB
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. DD/PPPM		8 MAR 1980
2. D/PPPM		8 MAR 1980
3. DD/PPPM/PC	rec'd 3/4/80	8 MAR 1980
4. [Redacted]		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DD/PPPM/PC - Please ensure that PMCD, (SRB, R&P etc are provided with information as appropriate. Thank you

RDK

Albie
To be copy for SRB (HRAS)
Give orig to PMCD
ask [Redacted] if he wants a copy -

STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
Exec Asst to D/Pers	Phone No.

5041-102

☆ U. S. Government Printing Office: 1979-281-184/8

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.206